

APPROVED MINUTES

**SARATOGA COUNTY SEWER COMMISSION No. 1
MINUTES OF FEBRUARY 5, 2015
3:00 PM at the Treatment Plant**

COMMISSIONERS PRESENT: Howe, Cannon, Doyle, Hale, Loewenstein, Marshall and Rinaldi

COMMISSIONERS EXCUSED: Bold and Ostapczuk

ALSO PRESENT: Chad M. Cooke P.E., Executive Director; Anne Gorman, Confidential Secretary; Sue Duff, Chief Operator; Jim Bolduc, Assistant Chief Operator; Grant Eaton, Maintenance Manager; Robert Wilcox, Assistant County Attorney; William Goslin, Town of Ballston; Stephanie Vetter, Delaware Engineering; Mary Beth Bianconi, Delaware Engineering.

PUBLIC COMMENT: None

CHAIRMAN’S COMMENTS: None

APPROVAL OF MINUTES of January 8, 2015.

A lack of attending Commissioners prevented a majority vote.

BALLSTON LAKE SEWER PROJECT:

Chairman Howe said the Town of Ballston was here to give a presentation on the Ballston Lake Sewer Project. Commissioner Doyle introduced William Goslin, Councilman for the Town of Ballston, Stephanie Vetter and Mary Beth Bianconi, both with Delaware Engineering. Commissioner Doyle gave a brief summary on Ballston Lake. He said the Town funded a study in 2005 due to a complaint from the State and Environmental Community about high phosphorus levels in the lake. He said the issue still remains, the lake continues to degrade and the town has compiled information to present to the Commission.

Mr. Goslin and Ms. Bianconi presented information on the Ballston Lake Sewer Project, providing maps, possible funding as well as implementation of a proposed sewer plan.

The Commissioners had some questions with regard to the project and Commissioner Marshall suggested the Engineering Committee schedule a meeting to discuss the project and redirect questions back to the Town of Ballston and Delaware Engineering. Commissioner Lowenstein said he would reach out to the Engineering Committee to set up a meeting and he asked Delaware Engineering for a copy of their report.

Chairman Howe said it is a great project with a lot of merit as well as environmental benefits. Commissioner Hale echoed the sentiment. Chairman Howe said hopefully we can work out all the details and move forward and he thanked them all for coming.

2014 CAPITAL PROJECTS:

Main Sewage Pumps – The pumps have been ordered. The projected lead time for the pumps is approximately twenty (20) weeks and they are due to arrive in late April. The project should be wrapped up and complete by May or June of this year.

Incinerator Alternative Study – Our consultant, GHD is still working on preparing a preliminary report for the incinerator study. Executive Director Cooke said he hopes to have something to share, in terms of alternatives, by the next Commission meeting.

As mentioned at the last meeting, a consultant was here last month to test the skin on the venturi scrubber and it was found that the scrubber is repairable and did not have to be replaced. The Sewer District reached out to a contractor for a quote to do the repairs and a quote was received for \$21,500.00. Executive Director Cooke said the Sewer District is going to move forward with the scrubber repairs and make do with the schwing pump piping and the ash pumps that are already in place. He hopes to have the incinerator close to being operational by the end of the month.

Milton Pump Station Upgrade – The contractor is making good progress and is planning to begin bypass pumping in the next couple of weeks. Substantial completion is still anticipated for May of 2015.

BUDGET REAPPROPRIATIONS:

Executive Director Cooke requested the re-appropriation of capital funds from the 2014 budget to the 2015 budget for construction costs and professional services associated with projects that were not completed in 2014. The total request for re-appropriation is \$4,205,576.05 for the following projects:

Interceptor Relining Phase V
Main Sewage Pumps
Mixers and Barscreen No. 3
Incinerator & Sludge Thickener Projects
Milton Pump Station
Incomplete Minor Contracts

Commissioner Doyle made a motion to approve the request to the Saratoga County Board of Supervisors for re-appropriation of Capital Project Funds in the amount of \$4,205,576.05 from the 2014 to 2015 Capital Project Funds. Commissioner Hale seconded the motion. Discussion involved a request for the summary to be sent to the Commissioners for review. Motion passed: 7 Ayes, 2 Absent, 0 Nays.

MISCELLANEOUS:

Clifton Park sewer overflow – Homeowner claims

On January 16, 2015, a pump station owned by Saratoga County Sewer District No. 1 malfunctioned in the Town of Rexford and caused sewer overflow into the basement of the residence located at 58 Blue Jay Way owned by Michael J Debrino, III and Kristen Kuhn. County Attorney and Executive Director have recommended that Michael J Debrino, III and Kristen Kuhn be reimbursed for the damages sustained to their property in an amount of \$3,148.43.

Commissioner Loewenstein made a motion to approve and recommend to the Saratoga County Board of Supervisors that the Board adopt a resolution at its next regularly scheduled meeting authorizing the settlement of all claims and demands of Michael J Debrino, III and Kristen Kuhn against Saratoga County Sewer District No. 1 and the County of Saratoga resulting from a sewer backup into their premises at 58 Blue Jay Way, Clifton Park, on January 16, 2015, in the amount of \$3,148.43, upon 1) receipt of proper invoices evidencing amounts charged and/or paid for repair work to said premises and 2) an executed release from Michael J Debrino, III and Kristen Kuhn to Saratoga County Sewer District No. 1 and the County of Saratoga for all claims and demands resulting from said sewer backup on January 16, 2015. Commissioner Marshall seconded the motion. No Discussion. Resolution SD 2-2015 passed: 7 Ayes, 2 Absent, 0 Nays.

On January 16, 2015, a pump station owned by Saratoga County Sewer District No. 1 malfunctioned in the Town of Rexford caused a backup of sewer flow into the basement of the residence located at 63 Blue Jay Way owned by Michael J. Halkovitch and Jennifer Halkovitch. The homeowners did not sustain damage to the basement but did hire a plumber for inspection services due to apparent sewer blockage. County Attorney and Executive Director have recommended that Michael J. Halkovitch and Jennifer Halkovitch be reimbursed for plumbing inspection services in the amount of \$416.18.

Commissioner Doyle made a motion to approve and recommend to the Saratoga County Board of Supervisors that the Board adopt a resolution at its next regularly scheduled meeting authorizing the settlement of all claims and demands of Michael J. Halkovitch and Jennifer Halkovitch against Saratoga County Sewer District No. 1 and the County of Saratoga resulting from a sewer backup into their premises at 63 Blue Jay Way, Clifton Park, on January 16, 2015, in an amount not to exceed \$416.18, upon 1) receipt of proper invoices evidencing amounts charged and/or paid for plumbing inspection services and 2) an executed release from Michael J. Halkovitch and Jennifer Halkovitch to Saratoga County Sewer District No. 1 and the County of Saratoga for all claims and demands resulting from said sewer backup on January 16, 2015. Commissioner Hale seconded the motion. No Discussion. Resolution SD 3-2015 passed: 7 Ayes, 2 Absent, 0 Nays.

ATTORNEY REPORT:

Attorney Wilcox stated that only one (1) of the two (2) dedications was ready at this time. Fairway Meadows Phase III, all papers were acceptable except for an inaccurate corporate name appearing on the Sewer Bond which is easily correctable. Stonebridge Subdivision Phase III will be put on hold until all outstanding items are received.

DEDICATIONS:

Fairway Meadows Phase 3 (Backspin Drive) – Town of Halfmoon – Fairways of Halfmoon, LLC requested dedication of the sanitary sewer infrastructure servicing Fairway Meadows Phase III Residential Subdivision on Back Spin Drive in the Town of Halfmoon consisting of 3 manholes and approximately 1,500 ft of 2” DR9 low pressure forcemain conditioned upon completed installation of a generator disconnect at Falcon Trace Pump Station.

A motion to accept dedication of Fairway Meadows Phase III Residential Subdivision on Back Spin Drive in the Town of Halfmoon was made by Commissioner Doyle and seconded by Commissioner Marshall.

*Discussion involved an additional condition that needed to be added in order for the sewer bond to be acceptable. Attorney Wilcox stated that the name on the bond needed to match the name of the dedicator therefore, the bond needed to be changed. Commissioner Cannon moved to withdraw the motion and it was seconded by Commissioner Marshall. A motion was then made by Commissioner Marshall and seconded by Commissioner Cannon to accept dedication of Fairway Meadows Phase III Residential Subdivision on Back Spin Drive in the Town of Halfmoon adding an additional condition of an acceptable sewer bond. Resolution 4-2015 accepting dedication of Fairway Meadows Phase III Residential Subdivision on Back Spin Drive in the Town of Halfmoon consisting of 3 manholes, 1,500 ft of 2 inch DR9 low pressure forcemain **conditioned upon completed installation of a generator quick disconnect at Falcon Trace Pump Station and receipt of an acceptable sewer bond** passed: 7 Ayes, 2 Absent, 0 Nays.*

COMMITEES:

Engineering Committee – Commissioner Loewenstein said a meeting would be scheduled for the Committee to discuss the Ballston Lake Sewer Project.

Bylaws Committee – Commissioner Ostapczuk

EXECUTIVE SESSION:

On a motion by Commissioner Cannon and seconded by Commissioner Doyle, the Commission moved to go into Executive Session at 4:15 p.m. in accordance with the Open Meetings Law (Public Officers Law § 105(1)(2) for discussion of an employee disciplinary matter and a discussion with Counsel regarding impending litigation regarding the 2009 plant expansion project.

On a motion by Commissioner Cannon and seconded by Commissioner Doyle, the Commission moved to go out of Executive Session at 4:45 p.m. in accordance with the Open Meetings Law (Public Officers Law § 105(1)(2) and thereafter, adjourned the meeting.

A motion to adjourn the meeting was made by Commissioner Marshall and seconded by Commissioner Loewenstein. No discussion. The motion passed.

**NEXT COMMISSION MEETING
Thursday, March 5, 2015
3:00 P.M. at the Treatment Plant**